

# STALLHOLDER & STREET TRADING

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## 1. OBJECTIVE

- To sustain and grow local businesses in a way that benefits the local community.
- ~~To ensure that the operation of temporary trading activities within the Council are done so in accordance with the Council's Local Laws.~~
- ~~To ensure that temporary trading activities do not jeopardise the safety of residents or the amenity of the area.~~
- To provide safe temporary trading environments for the community and maintain amenity; and
- To provide guidance and direction on the location and management of mobile traders in the district.

## 2. APPLICATION

This policy has been developed to provide clarity and guidance on the assessment and approvals of stallholder applications. The Policy must take into account the provisions of the City of Karratha Trading in Public Places Local Law and the National Competition Principles Agreement.

This Policy will apply to all stall holders and street traders. Where there is discrepancy between this Policy and the Local Law, the Local Law will take precedence. This does not include trading of pre-ordered goods and services.

## ~~2.3.~~ PRINCIPLES

### ~~2.1~~ Policy Provisions

~~This Policy has been developed to provide clarity and guidance on the preparation and assessment of stallholder applications. The Policy must take into account the provisions of the City of Karratha Trading in Public Places Local Law and the National Competition Principles Agreement.~~

~~With the introduction of the *Food Act 2008* and associated legislation, all regulation of Itinerant Vendors (e.g. ice cream vans) was repealed, necessitating these businesses being considered "traders" and therefore captured by the Trading in Public Places Local Law.~~

~~This Policy will apply to all stall holders and street traders currently captured by the Council's Local Laws relating to Trading in Public Places. Where there is discrepancy between this Policy and the Local Law, the Local Law will take precedence. This does not include trading of pre-ordered goods and services.~~

### ~~2.2~~ Application to conduct a stall or trade in a public place

~~Application to conduct a stall or trade in a public place shall be in the form prescribed by the Council's Environmental Health Service and will include all details requested within the said form including:-~~

- ~~The full name and address of the applicant.~~
- ~~Specify the location, or locations in which the applicant wishes to conduct their business (including provision of a site plan), as per the approved list of designated sites.~~
- ~~Specify the period of time that the applicant intends to conduct their business, together with the days and times of operation.~~

- ~~• Specify the proposed goods or services to be traded.~~
- ~~• For a fixed stall, the applicant is to provide a plan detailing the position of the stall in relation to the property, roadways, footpath, buildings and other structure/facility. Selling of products out of a car boot, or other method which does not present a professional image will not be permitted.~~
- ~~• Be accompanied by a copy of the public and product liability insurance to the minimum value of \$10,000,000. This insurance must be obtained before formal approval will be granted, and where the insurance period lapses during the proposed license period, any approval be conditional on such insurance cover being maintained.~~
- ~~• Where the applicant intends to employ assistants, a current copy of the business Workers Compensation Insurance.~~
- ~~• Where the stall is a vehicle, trailer or similar apparatus, a current copy of the Third Party Motor Vehicle Insurance.~~

### **3.1 Approved temporary trading locations Lands on which stallholders may operate**

Any stallholder who wishes to operate their stall will only be permitted to conduct trade at the following locations:

#### **1. Karratha**

- ~~2. Lot 619 Balmoral Rd (Rear of Kevin Richards Oval/Millars Well)~~
- ~~3.1. Lot 4613 Bathgate Rd (Dreamers Hill)~~
- ~~4. Lot 4211 Searipple Rd, (Front area of Country Club/Camping Overflow)~~
- ~~2. Searipple Park, Bulgarra~~
- ~~3. Karratha Tourism and Visitors Centre~~
- ~~4. Baynton West Park~~
- ~~5. Nickol West Park~~
- ~~6. Cattrall Park~~
- ~~7. Karratha CBD~~

#### **Roebourne**

- ~~8. Lot 501 Cleaverville Rd, Roebourne Community Centre Carpark (Basketball Court Carpark — when no organised sporting event is on)~~

#### **Point Samson**

- ~~5. Lot 289 Miller Close, Point Samson (carpark at the front of the Community Hall Carpark~~
- ~~10. Point Samson Viewing Platform Carpark~~
- ~~6.11. Miller Close Carpark~~

#### **Wickham**

- ~~12. Wickham Community Hall Carpark Park (adjacent to Lot 782 Carse Street, with stall subject to approval from Rio Tinto) Wickham Recreation Precinct Overflow Carpark~~

#### **Dampier**

- ~~13. Lot 3525 Central Ave Dampier (Lions Park, Dampier)~~
- ~~14. Dampier Palms~~
- ~~7.15. Church Road Pullover Carpark~~

Appendix 1 of this Policy should be referred to for the specifics shows the approved trading area- site plans for each of the approved trading locations.

Applications to use any other Council owned/managed property, or private property which is accessible to the public will not be supported and will not receive approval. This includes land within the Karratha and Gap Ridge Industrial Estates.

This provision does not apply to businesses which are not fixed ~~and operate as itinerant vendors or similar operators~~ who travel along the road looking for customers and who sell food from their vehicle parked temporarily on the road to customers who stop the operator or come to them while parked.

### **3.2 Conditions of operation**

- A mobile trader shall not operate without first obtaining a permit to trade in a public place that has been issued by the City. An application fee must be paid prior to operation as set in the Fees and Charges document set by Council for the relevant financial year.
- The ~~council~~City may decide to close approved trading locations, to all activities, including trading at any time.
- ~~TheA maximum of threefour~~number of mobile traders shall be as specified for each location in ~~at any one time on the site or as specified in A~~appendix 1
- ~~No consecutive trading at the same site on any day when trading has occurred after noon on the previous day.~~
- In the CBD, temporary trading can only occur for a maximum of one (1) hour per day with permission from the landowner and the City.
- Trading in the CBD shall not be ~~undertaken~~ within 100 meters ~~from of an existing~~fixed business selling similar goods. The only exemption will be ~~vendor~~traders operating as part of an approved event by the City.
- Trading shall only occur within the ~~specified~~approved trading ~~locations~~areas as detailed in ~~A~~appendix 1.
- The approved trading area for Dreamers Hill is a mobile trading area only. This means that customer parking must occur outside of this approved trading area.
- When issued a day permit this shall permit trading between the hours of 5am – 5pm, and when issued a night permit this shall permit trading between the hours of 5pm – 10pm.

The City will be responsible for allocating which business are issued a day or night permit for each of the designated trading locations. This will be coordinated through a roster system, with applications made to the City on a specified date. The City will arbitrate any disputes and can cancel their trading permit for not adhering to this condition.

~~In relation to consecutive trading, traders will be responsible for coordinating trading days amongst themselves. However, the City will arbitrate if there are any disputes and can remove traders not adhering to this condition.~~

The City will not be responsible for the conditions of approved trading locations such as surfacing of the ground, lighting availability or public toilets.

### **2.4 ~~Environmental Health and Town Planning considerations when determining an application to conduct a stall or trade in a public place~~**

~~Any application to operate a stall or to trade in a public place is to be assessed by Council's Environmental Health Service and Town Planning Service to ensure that the business presents a minimal risk to public health and is compliant with the proper and orderly planning of the Council.~~

~~In assessing the application, Environmental Health and Town Planning will consider:~~

- ~~1. Any relevant policies of the Council.~~
- ~~2. Compliance with applicable legislation, including but not limited to, Environmental Health or Town Planning.~~
- ~~3. Where the stall will be preparing or selling food, the ability of the stallholder to maintain good food hygiene techniques and minimise any contamination of the food products~~
- ~~4. Where the stall will be preparing or selling food, the ability of the stallholder to retain and dispose of waste water, and retain and dispose of solid waste.~~
- ~~5. Where an existing stall is approved at a site, whether the site has the ability to accommodate multiple stalls (ie impingement on carparking etc.~~

- ~~6. The principles set out in the Competition Principles Agreement.~~
- ~~7. Any other matters that the Council considers relevant to the application.~~

### **3.3 ~~2.5~~ Approval Requirements Areas where conducting a stall or trading in a public place is not permitted**

Unless formal approval has been granted by the City ~~of Karratha~~ to utilise an approved [site trading location](#) as listed in this policy, conducting a stall or trading in a public place is not permitted.

~~This will include:~~

- ~~1. The Karratha City Centre, being the area bound by Searipple Road, Dampier Hwy and Balmoral Road Either on or adjacent to the Karratha Tavern, Bond Place, Pegs Creek.~~
- ~~2. Either on or adjacent to Caltex Service Station, Bathgate Road, Nickel.~~

~~Trading in these areas is will not be approved prohibited as these are in~~ high traffic areas; whereby temporary trading may create both traffic and pedestrian safety issues. ~~Provision of either a fixed stall or mobile vehicle will or when trading will~~ negatively impact on the availability of car parking in ~~this the~~ area, ~~therefore detracting from the proper and orderly planning of the City Centre.~~

#### **Exemptions:**

~~The following circumstances will not require a trading permit from the City:~~

- ~~• Existing legal business placing stalls on public land adjacent to their premises provided that adequate access is afforded to pedestrians and public safety is maintained to the satisfaction of the Council.~~
- ~~• Community groups conducting car washes where they have the premises owner permission, and the safety of persons involved in the stall and traffic flow is not jeopardised.~~
- ~~• Community groups operating a Market Day or Swap Meet will be exempt provided that they have the landowner's permission and the operation of the Market Day or Swap Meet is seen as a benefit to the community.~~

[An application shall be made to the City's Planning Services team for the storage of a mobile trading vehicle or any equipment in a residential location.](#)

### **3.4 ~~2.6~~ Conducting a stall or Ttrading at a public event**

Trading at a public event ~~(e.g. FeNaCING festival, outdoor movies, night markets etc.)~~ will only be approved where the applicant has received written permission from the event organiser ~~of the event. For the purposes of events arranged by the Council's Community Services Division, approval must be granted by a Community Services Officer.~~

For larger community events ~~such as the FeNaCING festival,~~ the event organiser may apply for a permit on behalf of all the stalls that are at the event, ~~and also provide public liability insurance for all stalls taking part in the event. If the event organiser is not providing public and product liability for all stalls partaking in the event, then each stall is to submit proof of its own public liability insurance prior to an approval being granted.~~

~~Irrespective of the above, each stall operator is to provide the Council with a current copy of their worker's compensation and third party insurance if applicable.~~

### **3.5 ~~2.7~~ Grounds on which an application may be refused**

An application submitted to the City ~~of Karratha~~ may be refused where one or more of the following applies:

1. The applicant is not deemed a fit and proper person to hold a trading permit. An applicant will be deemed not a fit and proper person where they have committed a breach of the Council's Local Laws, or any other legislation pertinent to the conduct of their business.

2. The applicant intends to trade in an area where conducting a stall or trading is not permitted.
3. The conduct of a stall or trading may potentially result traffic and pedestrian safety being compromised.
4. ~~Selling of products out of a car boot, or other method which does not present a professional image will not be permitted.~~
- 4.5. The conduct of a stall does not conform ~~with~~to the proper and orderly planning of the area.
6. Any other ground that the Council of the City of Karratha deems relevant to the application.

### **3.6 Application to conduct a stall or trade in a public place**

Application to conduct a stall or trade in a public place shall be in the form prescribed by the Council's Environmental Health Service and will include all details requested within the said form including:

- Be accompanied by a copy of the public and product liability insurance to the minimum value of \$10,000,000. This insurance must be obtained before formal approval will be granted, and where the insurance period lapses during the proposed license period, any approval be conditional on such insurance cover being maintained.
- Where the applicant intends to employ assistants, a current copy of the business Workers Compensation Insurance.
- Where the stall is a vehicle, trailer or similar apparatus, a current copy of the Third Party Motor Vehicle Insurance.

## **3.4. CONSEQUENCES**

This policy represents the formal policy and expected standards of the Council. Appropriate approvals need to be obtained prior to any deviation from the policy. Elected Members and Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the Council.

## **4.5. ROLES AND RESPONSIBILITIES**

All staff approving stall holder and trading permits are to be aware of this policy and apply the provisions of the policy to all new or amended applications.

## **5.6. REFERENCES TO RELATED DOCUMENTS**

- *Health (Miscellaneous Provisions) Act 1911* and subsidiary legislation
- *Public Health Act 2016* and subsidiary legislation
- City of Karratha ~~Trading in Public Places Local Law~~Activities in Thoroughfares and Public Places Local Law 2017
- *Food Act 2008* and subsidiary legislation
- *Local Government Act 1995* and subsidiary legislation
- ~~Shire of Roebourne~~City of Karratha No. 8 Town Planning Scheme
- ~~Local Planning Policy DP1 Crane Circle Development Requirements~~
- Local Planning Policy DP0-8 Roebourne and Wickham Mixed Business Zone
- ~~Local Planning Policy DP13 Tourism Zone Development Requirements~~
- ~~Local Planning Policy DP14 Point Samson Development Requirements~~

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Responsible Officer:	Manager Approvals and Compliance

*This policy takes effect from the date of adoption by Council and shall remain valid until it is amended or deleted.*